
St. Andrews Parish Parks & Playground Commission

Policy Manual

Section: 1 **Topic:** Succession Plan

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The Executive Director bears the responsibility of day-to-day management of agency personnel, procedures, and affairs. He serves at the pleasure of the Commission. All other staff members report only up to the Executive Director.

At any time the Executive Director is not immediately available for agency management, the duties and authority of Executive Director will be assumed by the General Manager. The General Manager will act with all the authority of the Executive Director until such time as the Executive Director returns and re-assumes his duties.

Approved July 3, 2012